Your Name

Telephone | Email

Date

Faculty/Admin

Title

Department

School

Dear [Faculty/Admin]:

I am a [Net Impact Chapter name at school] Chapter Leader and I would like [Chapter name] to represent [School] at the international [Net Impact Conference](https://www.netimpact.org/ni18) this year in Detroit, Michigan from October 24-26, 2019. The Net Impact Conference is a unique opportunity for over 1,500 Net Impact members and non-members worldwide to gather together, connect, and discuss how to create impact for a more just and sustainable world, starting on our campus.

The opportunity to attend the Net Impact Conference will enable [me/us] to represent [School] and the great work our Net Impact Chapter has been engaged in this year, such as [program examples]. The Conference format provides opportunities to attend topical sessions and workshops, network with other Net Impact members, compete with other Chapters in programmatic challenges, and meet with recruiters, career coaches, and top social impact leaders in different settings.

I am writing to request financial support from [school/department] for [number of Members] to attend the Net Impact Conference this year. Can you [or school/department] help me fund this opportunity? Here are the approximate costs associated with attending the Conference:

|  |  |  |
| --- | --- | --- |
|  | **Per Person** | **Total Requested (x people)** |
| **Registration** | $239\* |  |
| **Airfare** |  |  |
| **Hotel** |  |  |
| **Total** |  |  |

\*This is the early bird price expiring on June 14. Full student price is $399 per person.

Topical sessions in the social and environmental impact space include everything from corporate sustainability and impact investing, to social entrepreneurship and philanthropy. You can find the full 2018 program as an example [here](https://www.netimpact.org/ni18/full-agenda).

I appreciate your time and consideration. Please let me know if I can provide any additional material to help substantiate this request.

Sincerely,

[your name]

Your Name

Telephone | Email

Date

Employee/Manager

Company Name

Dear [Employee/Manager]:

I am a [Net Impact Chapter name] Chapter [Leader/Member] here in [City name] and I would like to represent [Company] at the international [Net Impact Conference](https://www.netimpact.org/ni18) this year in Detroit, Michigan from October 24-26, 2019. The Net Impact Conference is a unique opportunity for over 1,500 Net Impact members and non-members worldwide to gather together, connect, and discuss how to create impact for a more just and sustainable world, starting right here at [Company].

The opportunity to attend the Net Impact Conference will enable [me/us] to represent our company and the work we are already doing to effect social and environmental change, such as [examples]. The Conference format provides opportunities to attend topical sessions and workshops, network with other Net Impact members, compete with other Chapters in programmatic challenges, and meet with top social impact leaders and changemakers in different settings.

I am writing to request financial support from [Company name] to attend the Net Impact Conference this year. Can you help me fund this opportunity? Here are the approximate costs associated with attending the Conference:

|  |  |  |
| --- | --- | --- |
|  | **Per Person** | **Total Requested (x people)** |
| **Registration** | $299\* |  |
| **Airfare** |  |  |
| **Hotel** |  |  |
| **Total** |  |  |

\*This is the early bird price expiring on June 14. Full student price is $499 per person.

The breakout sessions and programs this year will address this year’s hottest topics, from corporate sustainability and impact investing, to social entrepreneurship and the circular economy. You can find the full 2018 program as an example [here](https://www.netimpact.org/ni18/full-agenda).

I appreciate your time and consideration. Please let me know if I can provide any additional material to help substantiate this request.

Sincerely,

[your name/title]